# General Conditions

Mills Hall has six, quad-single rooms available for selection, containing a total of twenty-four beds. Because of their high-desirability and the relatively low amount of them available, the Office of Residence Life coordinates a special process to assign these spaces. Students who are interested in living in a quad-single room for the 2015-16 academic year should complete the Quad Single Room Request Form and submit it to the Office of Residence Life no later than **Thursday, March 5, 2015**. All requests will be reviewed and these spaces will be assigned to students based on their tier and lottery number. Preference will be given to groups of four. Within a group, the best tier/lottery number will be used as the group’s tier/lottery number in order to determine the order of selection.

Students will receive notification from the Office of Residence Life by the end of the day, Monday, March 9, 2015 on the status of their request.

---

# Request Information

Please complete the sections below to request a Quad Single room for the 2015-16 academic year.

**Section 1 – Requesting Students**

Please indicate the students request a quad-single room for the 2015-16 academic year. Preference will be given to groups of four. By signing next to your name below, you are agreeing that you would like to live in a quad-single room with the other students listed below and that Residence Life can place you in a quad-single, if one is available, based on your preferences.

<table>
<thead>
<tr>
<th>Student 1</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID #</td>
<td>First Name, Last Name</td>
<td>Tier/Lottery #</td>
<td>Signature</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student 2</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID #</td>
<td>First Name, Last Name</td>
<td>Tier/Lottery #</td>
<td>Signature</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student 3</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID #</td>
<td>First Name, Last Name</td>
<td>Tier/Lottery #</td>
<td>Signature</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student 4</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID #</td>
<td>First Name, Last Name</td>
<td>Tier/Lottery #</td>
<td>Signature</td>
</tr>
</tbody>
</table>

**Section 2 – Room Preference**

Please rank the available quad-single rooms in order of your preference, with “1” being the most preferable and “6” being the least.

- Mills-131
- Mills-155
- Mills-231
- Mills-255
- Mills-331
- Mills-355