

# Earlham College

## Evaluation of NG (No Grade)

This evaluation is for an NG (No Grade). NG- 'No Grade'; to be submitted as an indication that the Faculty member is assuming responsibility for the lack of a grade assignment. That is, if you believe you have misplaced a paper, etc. This grade assignment is not to be utilized in place of an 'incomplete' nor to be treated as an extension of the course. The student must have completed all of the work for the course. The 'NG' grade will not be entered into the student's record without the appropriate paperwork submitted by the faculty requesting the 'NG' designation

Student \_\_\_\_\_ Semester & Year \_\_\_\_\_  
(Last Name) (First Name)

\_\_\_\_\_  
(Department) (Course #) (Course Title)

Evaluate comments for courses in which a grade will not be recorded:

\_\_\_\_\_  
(Instructor Signature)

\_\_\_\_\_  
(Date)

### Instructors:

Return this completed form to the Registrar's Office with your grades.

Copies of this form will be made by the Registrar's Office and sent to:

- 1.) Student
- 2.) Academic adviser
- 3.) Copy for the student file

11/08

Registrar's Office