

Earlham College

Petition for Independent Study

Independent study is an important intellectual undertaking. This requires disciplined academic inquiry. Normally, Students engaging in independent study have mastered the introductory and substantive content of the area of inquiry and are advanced in the subject. The subject of the independent study should not be available elsewhere in the curriculum and be an integral part of the student's academic program. Additionally, students petitioning for an independent study must have an academic record that demonstrates that they are able to do substantial work on their own in close consultation with and guidance from a faculty member. In most cases, independent study is reserved for students with advanced junior (385) or senior (485) status. Sophomores should petition for independent study at the 285 level and evidence ability to manage this learning engagement and juniors at the (385) level unless the study is in their declared major. It is expected that students participate in only one (1) independent study per semester.

Procedures and Deadlines

1. Please submit this form to the Registrar's Office before the close of registration. The Independent Study will be included in the your semester registration. If the petition is not approved by the Registrar, you will need to drop the independent study and add another course within the first five (5) days of classes.
2. The description of the academic nature of the study should be planned in consultation with the supervisor and the student's academic advisor prior to registration.
3. After submission to the Registrar's Office, this petition will be reviewed by the Registrar. Determination of your petition status will be made within one week. Electronic copies of your petitions will be sent to the supervisor and your academic adviser. An approved copy of your form will be mailed to you. The original petition will remain on file in the Registrar's Office.
4. A late fee of \$25.00 will be charged if this petition is submitted after the registration deadline. There will be a \$50 late be for any petition submitted after Early Semester Break.

Application

Student Name:

Student ID#:

EC Drawer #:

Cell Phone #:

Year in College:

Major:

Title of Proposed Study:

Department:

Amount of Credits Requested:

Semester in which you wish to be registered for this study: (This semester is the semester in which you will be billed.)

Fall

Spring

Faculty/Staff project supervisor's name:

Courses completed in the department of proposed study: (Course, Instructor, Grade)

Describe the nature of your study. Outline your proposed work to show as precisely as possible (1) how the proposed study complements your academic program of study; (2) how the independent study will be evaluated. Provide an initial bibliography for the independent study.

Student Signature:

Date: (01/01/2011)

Project Supervisor: I have reviewed this application, agree to be the supervisory and approve the pursuit of this independent study as described.

Print Supervisor Name:

Date: (01/01/2011)

Registrar Signature:

Date: (01/01/2011)

Direct questions to the Registrar's Office at ext. 1515 or email: registrar@earlham.edu