Need to set up a conference call?

First and foremost, do not contact AT&T for this service. Earlham departments are not to establish accounts with AT&T as this will incur significant financial penalties for the College. You may contact any non-AT&T company for conference call services.

Earlham receives excellent rates for conference call services from a group called “Intercall”. These rates are negotiated through our relationship with Independent Colleges of Indiana.

In order to set up a conference call with Intercall:

1. Complete the information below and fax it to 706-634-3952, ATTN: Sean Mullins. If you prefer email, please send the information to Sean at smullins@intercall.com. This will establish an account with Intercall, and direct invoices to the appropriate department.

2. Sean, or one of the Inside Sales staff, will contact you about the account, and setting up the call. Feel free to contact Sean if you have questions about the process or about any of the services available through Intercall.

Contact information for Intercall is on the opposite side of this sheet. If you have any difficulties with setting up your conference call, please notify the Business Office (x.1411).

REQUEST TO ESTABLISH AN ACCOUNT WITH INTERCALL

ATTN: Sean Mullins

Company Name: Earlham College
General Billing Address: 801 National Road West, Richmond, IN 47374

Name:

Title:

Telephone:

Email address:

Department/Office Name:

Specific Billing Address:
InterCall Main Contacts

Meeting Consultant: Sean Mullins
Cell: 317-331-9180
Office: 317-570-9361
smullins@intercall.com
Regional Vice President: Brian Martenson 773.399.1606
bmartens@intercall.com

Account Management (Billing and Customer Service)
800.893.8104
amcentral@intercall.com

Inside Sales Assistance:
Anna Barners-773.867.7053 abarnes1@intercall.com
Kolin Knapp- 773-272-0547 kmknapp@intercall.com

Web Conferencing Specialist: Dylan McKean 773.339.5282
mshrage@intercall.com

Video Conferencing Specialist: Sara O’Rourke 773.867.7088
sorourke@intercall.com

International Conferencing Specialist: Jon Bratsis 773.867.7074
jbratsis@intercall.com

24-Hour Reservation Line: 800.374.2441, Events: 800.216.4290

Professional Services (Product Questions): 800.374.1852

Technical Support: 800.291.4047