Student Action Research (SAR) Mini-Grants
Sustainability Office, Center for Integrated Learning, Earlham College

Due Dates: Priority deadline for funding is October 9th for the fall semester and January 29th for the spring semester for 2015-2016. Applicants considering spring projects are encouraged to apply by the fall priority deadline for maximum consideration. Applications will be accepted after the priority deadlines as long as funding remains available.

Description:
With the support of the Cargill Foundation, current students are eligible to apply for SAR mini-grants in support of sustainability research and action initiatives both on and off-campus. Conference registration and travel expenses, summer research, on campus sustainability related projects, and other relevant professional development opportunities qualify for funding eligibility.

To apply for a SAR grant, please submit a MS Word or PDF document that contains the following details to the Sustainability Office via email to butchli@earlham.edu with the subject line reading SAR Grant:

Research or Special Projects

- Heading with your name, physical address, e-mail, and phone number
- Name and contact information for faculty sponsor(s)
- Title of the project
- Narrative abstract describing the project and rationale for the project
  - Why is the project important
  - Who will be involved
  - What are the benefits and who will it benefit
  - Procedures for completing the project
  - Project timeline (must be completed in 24 months or less)
  - Dissemination plan (if it is research based)
- Budget listing anticipated expenses
- Research and special projects must be completed within by the end of the spring semester unless other arrangements are made with the Sustainability Office.

Conference Travel

- Heading with your name, physical address, e-mail, and phone number
- Title and location of conference
- Names of other EC students attending
- Narrative abstract describing the conference and rationale for how it will benefit you
  - Why is the conference important
  - What organization is hosting the conference
  - What are the benefits from your attendance
  - What type of sessions do you plan to attend
How will attendance at this conference impact your role at Earlham College?

- Budget listing anticipated expenses
- Conference travel must be completed by the end of the spring semester unless other arrangements are made with the Sustainability Office.

**Reimbursements**

- Awarded funding will be distributed on a reimbursement process. Please bring itemized receipts to Lisa Butch in LBC 118 in order to process expenses for reimbursement. If specific expenses are unable to be paid up front by student, please contact Lisa Butch to make arrangements for an institutional payment for equipment, supplies, registrations, etc.
- At the completion of the project or conference travel, SAR awardees are required to submit a blog post that explains the outcomes of the project.
- Students should also plan to participate in Earlham’s Undergraduate Research Conference held each year toward the end of the Spring semester (if award supported a research project).