The Constitution of the Earlham College Student Government

Section I: Structure of the Earlham Student Government and the Functions of its Bodies

Article I: The Earlham Student Government (ESG)

The present Constitution hereby establishes the Earlham Student Government as the primary representative body of the students in the Earlham College Community. The Constitution is the fundamental guide for the ESG. When in conflict, the Constitution takes precedence over all other recognized Fundamental Texts of the Earlham Student Government.

Article II: Representation of Students by the Earlham Student Government

Within the Earlham College Governance Structure, the Earlham Student Government is responsible for the representation of the Earlham College student body as a whole. When an action is taken by the ESG, that action is taken in the name of all Earlham College students. Therefore, it is the responsibility of all Earlham College students to understand the processes set forth by the present Constitution, because it is the Constitution that guides the Earlham Student Government as they represent the student body within the Earlham College Governance Structure. These processes are described in the subsequent articles.

Article III: The Earlham Student Senate (ESS)

The Earlham Student Senate (ESS) is the primary decision making body of the Earlham Student Government. The ESS is composed of elected and appointed positions. The following are elected positions:

The Student Executive Council (SEC): The SEC is composed of the two (2) Co-Presidents, the two (2) Vice Presidents and the Clerk of the Earlham Student Senate. The responsibilities of the SEC are detailed in Article IV

Co-Convenors to the Student Activities Board (SAB) - Two (2) co-convenors elected from the student body. Only one (1) member of SAB is expected to be the representative to the ESS, and this member may or may not be the convenor.
Co-Convenors of the Student Organizations Council (SOC) – Two (2) co-convenors elected from the student body.

The Secretary of Finance – One (1) secretary of finance elected from the student body.

The Recording Clerk - One (1) recording clerk appointed by the SEC.

The Student Residence Council (SRC) – Ten (10) student representatives elected from Olvey-Andis, Earlham Hall, Barrett, Bundy, Hoerner, three (3) from the U with no more than two (2) from an individual building, one (1) member living in a house located on National Road West and one (1) member living in a house located on college avenue or Miller Farm. All ten (10) members will have a consensus voice in the senate and have year-long terms.

The following are appointed positions:

At-Large Student Representatives – These are only appointed in the case that a worthy applicant could use no other avenue to join the Senate or if extenuating circumstances arise (an SRC member moves to a different residence during the school year, there are two excellent candidates for one position, etc). The Senate may only have five (5) at-large student representatives.

Committee Representatives (CR’s) – appointed members from standing committees.

Organization Representatives (OR’s) – students interested in representing their organization in the ESS may apply for a spot.

ESS Advisors – the Director of Student Activities and the Vice President and Dean of Student Development will serve as advisors to the ESS. They have a standing invitation to all ESS meetings.

All members hold the responsibility of participating in the consensus process of the Senate. The Senate functions to bring elected and appointed members from the various branches of Earlham Student Government together to communicate, hold each other mutually accountable for the activities taken by their specific branches, and make decisions that affect the processes of the Earlham Student Government. The Senate, on occasion, also makes decisions on issues and policy recommendations that affect the student body and the Earlham community as a whole, but only when delegated such authority by college committees. When a community issue of policy recommendation comes before the Senate, the Senate can take one of two decision-making actions. The first and more common action is to gather the necessary student opinion and use it to make a consensus decision within the Senate. The second action occurs only when the
Senate encounters an issue or policy recommendation where the approval of the student body seems more appropriate than the Senate making the decision alone. In such cases, a Decision Making All Student Meeting, as described in Article XXIII is in order. Along with officially scheduled meetings where all members are present, frequent and full communication between members of the Earlham Student Senate is a necessity.

All elected and appointed students in the ESG must be in good academic standing with a minimum of a 2.5 GPA. Any student part of the ESG whose GPA is lower than this will be asked to meet with the ESS Advisors to discuss their future with the ESG.

A quorum of 50%+1 will be required in order to hold a meeting. Regular business decisions will be through consensus by members present. Meetings will follow an agenda set by the clerk and every present member will have a voice in the discussion. There will be a set period every meeting for non-senate members to speak to the ESS.

Article IV: The Student Executive Council (SEC)

The Student Executive Council is composed of The Co-Presidents of the student body, The Vice President of Nominations, The Vice President of Communications and the Clerk of the Earlham Student Senate. The Co-Presidents and Vice Presidents are elected members. The Clerk is an appointed member chosen by the Co-Presidents and the Vice Presidents. They serve for one calendar year. All members of the SEC hold the responsibility of participating in the consensus process of the Senate.

The Co-Presidents work in tandem to assure that all branches of the Earlham Student Government act in concert. One Co-President will always be present in the Senate, while the other will be present in Faculty Meeting. A Co-President will also co-convene the Committee on Campus Life with the Dean of Student Development. As the primary representatives of the ESG and of the student body as a whole, it is also the responsibility of the Co-Presidents to help organize and to lead All Student Meetings. The Vice President of Nominations appoints student representatives to existing college committees through the Nominations Committee and ensures the appointment of students when new committees are formed. The Vice President of Nominations is also responsible for initiating all election processes and is a student representative to the Committee on Campus Life who holds the responsibility of participating in the CCL consensus process. The Vice President of Communications facilitates communication between student government and college committees with student representatives. This entails maintaining an active relationship with all student appointees and keeping the Senate up to date on the status of college committees. The Vice President of Communications is also a student representative to the Committee on Campus Life who holds the responsibility of participating in the CCL consensus process.
The Clerk is responsible for facilitating the bi-weekly meetings of the Earlham Student Senate. The Clerk works with the Co-Presidents and Vice Presidents to set the agenda for each Senate meeting. During Senate meetings, the Clerk is responsible for making sure that the meeting progresses smoothly and that all interested parties get a chance to state their opinion. The Clerk does not have a voice in the consensus process. Instead, the Clerk facilitates the meeting in a way that ensures that the procedure of all decision-making processes is in good keeping with Earlham’s values and standards.

**Article V: Committee on Campus Life**

Student representatives to the Committee on Campus Life include one of the Earlham Student Government Co-Presidents (Co-convener of the Committee on Campus Life), both of the ESG Vice Presidents, the Secretary of Finance, and the Recording Clerk (who is the sole member of the CCL who may not participate in the consensus process of the CCL), and three (3) student representatives appointed by the Nominations Committee and approved by the Senate. The members of the Committee on Campus Life interact with the Dean of Student Development (co-convener of the CCL), faculty and administration designated by the Faculty Nominating Committee, and one hourly staff member, to advise the Office of Student Development on all aspects of co-curricular life. They review and make recommendations on all policies related to housing, campus communications, student activities, health and wellness, campus safety, student conduct and food service, and convene All Campus Meetings when appropriate. They also review and amend the Community Principles and Practices, subject to participation and action by the faculty and the Board of Trustees.

**Article VI: The Nominations Committee**

The Nominations Committee is led by the Vice President of Nominations and is tasked with appointing Student Representatives to Standing College Committees. The Nominations Committee directly receives applications and biographies from candidates. The Nominations Committee reserves the right to ask for more information from the candidate and to consult references about the candidate’s strengths. Once the Nominations Committee reaches consensus, they present the most qualified candidate to the Senate for final approval.

The Nominations Committee is made up of the Vice President of Nominations as well as four to six appointed student representatives. The Nominations Committee appoints representatives internally who serve one-year terms.
Article VII: The Student Organizations Council (SOC)

The Student Organizations Council functions along the SOC Constitution, which are hereby recognized as an official Earlham Student Government Fundamental Text.

The Student Organizations Council attends to the management of student organizations and is composed of the (Co-) Convenor(s) of the SOC, the Secretary of Finance who monitors the budgets of all SOC recognized organizations, and six (6) student representatives appointed by the Vice President of Nominations. The SOC (Co-) Convenor(s) and the Secretary of Finance are elected members of the ESG who hold the responsibility of participating in the consensus process of the Senate, and in the consensus process of the SOC.

Student Organizations Council is the branch of the Earlham Student Government that allocates funds (derived from student activity fees) to student organizations on campus. The SOC grants recognition to student organizations, determines the amount of funding each receives and oversees all activities financed through those funds. The SOC meets ongoing throughout the semester with convenors of organizations. The schedule and nature of these meetings are outlined in the SOC Constitution.

No elected member of the Earlham Student Government may serve as a convenor or business manager of any student organization recognized by the Student Organizations Council. They can, however, be members of student organizations recognized by the SOC.

Article VIII: The Secretary of Finance

Supervising the financial aspect of the Earlham Student Government is the Secretary of Finance who manages the operating budgets for the Senate and the Student Organizations Council, works with the Director of Student Activities to oversee the organizational budget, and regularly updates the Senate of the overall financial status of the Earlham Student Government. The Secretary of Finance is an elected member of the ESG who holds the responsibility of participating in the Senate consensus process. The Secretary of Finance also serves on the Student Organizations Council who holds the responsibility of participating in the consensus process of the SOC.

Article IX: The Recording Clerk

The recording clerk is responsible for accurately documenting, publicizing, and archiving all processes that occur within the Earlham Student Government Senate, the Committee on Campus Life, and All Student Meetings. The
Recording Clerk is also responsible for managing all ESG Official Documents. The Recording Clerk is appointed by the SEC and holds the responsibility of participating in the consensus process of the Senate, but not in the consensus process of the CCL.

**Article X: The Student Activities Board (SAB)**

The Student Activities Board functions along the guidelines set in the SAB Constitution, which is hereby recognized as an official Earlham Student Government Fundamental Text.

The Student Activities Board is the branch of the Earlham Student Government that provides social and cultural activities for the student body and acts as a source of funding to petitioning groups or individuals organizing campus activities. The membership of the Student Activities Board is constituted along the lines of the SAB Constitution. The (Co-) Convenor(s) of the SAB is an elected member of Student Government who holds the responsibility of participating in the consensus process of the Senate, and the consensus process of the SAB.

**Article XI: Auxiliary Members of the Earlham Student Government**

The Earlham Student Government includes Auxiliary members appointed by the Student Executive Council. The Public Relations Officer and the Webmaster are such Auxiliary members whose roles may be deemed necessary by the current SEC to help the proper functioning of the Earlham Student Government. If duties not previously delegated to any other member of the ESG need to be carried out, additional auxiliary members may be appointed at any time to fulfill those duties. Auxiliary members are not required to attend Senate meetings unless otherwise invited by the SEC. In such cases, Auxiliary members may not participate in the consensus process of the Senate.

Auxiliary members should be appointed in the first few weeks of the beginning of a semester or during the semester if a need arises. The SEC nominates Auxiliary members who are then approved by the Senate. Auxiliary members serve from their time of appointment until the end of the term of the incumbent SEC.

**Article XII: Student Representatives to College Committees**

Student Representatives to College Committees are appointed by the Nominations Committee after completing an application and submitting it to the Vice President of Nominations. Each appointment must then be approved by consensus of the Earlham Student Senate before the applicant takes office. All approved appointments must be reported to the Senate at the subsequent Senate meeting. Student Representatives to College Committees serve for one
(1) year, beginning at the time of their appointment and may be re-appointed after their term ends. At the end of their term, they may apply for expedited appointment which means they only need to go through the Nominations Committee process and not through the Senate’s consensus process. If their term expires before the completion of a semester, they serve until the end of that semester, even if this exceeds the two (2) year term limit.

Article XIII: The Student Residence Council (SRC)

This committee will meet biweekly to plan discussions and reflections throughout their respective residential areas regarding current campus issues. Their charge is to increase the involvement of students in ESG as well as increase communication between the greater student body and the ESS in an effective manner. Members of the SRC will be elected for a full academic year by their respective residences. First Year Students living in First Year Residence Halls are permitted to run to represent their dorm. Elections will occur at the beginning of each academic year and will be organized by the current ESS representatives. A constituency must receive votes that amount to at least ten (10) percent of the total number of residents of that constituency for an election to be considered valid. Elections should not occur until there is at least one (1) representative running for each of the mentioned positions.

The members of the SRC will be elected from Olvey-Andis, Earlham Hall, Barrett, Bundy, Hoerner (one (1) from each dorm), three (3) members from the U with no more than two (2) from an individual building, one (1) member living in a house located on National Road West and one (1) member living in a house located on College Avenue or Miller Farm. The SRC is responsible for appointing their convenor or co-convenors at the beginning of the year. Any SRC representative is eligible to be a convenor. All ten (10) members will have a consensus voice in the Senate. If a student changes residences while serving his or her term, needs to resign, or chooses to run for another position, such as an SEC position, it is his or her responsibility to inform the Senate and step down from his or her elected position. In any of these cases, a new member will be appointed by the Nominations Committee.

Article XIV: Fundamental Texts of the Earlham Student Government

Fundamental Texts are documents recognized by the present Constitution as essential to the proper functioning of the various bodies within the Earlham Student Government. These Fundamental Texts are recognized as the Constitution, the Earlham Student Senate By-laws, the SOC Constitution and the SAB Constitution, and the Earlham Student Government Operations Manual. When in conflict, the Constitution takes precedence over all other recognized Fundamental Texts of the Earlham Student Government.
The Earlham Student Senate By-laws will govern the inner-workings of the ESS, such as regularity of meetings, organization of standing sub-committees, and other things of that nature. In order for changes to be made to the ESS By-laws a quorum of 75% of the current membership must be in attendance.

Article XV: Official Earlham Student Government Documents

Official Documents of the Earlham Student Government serve as written evidence of the ongoing processes within the ESG, as well as between the ESG and the overall Earlham College Governance Structure.

All approved minutes taken by the Recording Clerk are Official Documents of the Earlham Student Government. These minutes shall be made public to the Earlham community and then a copy shall be filed in the ESG archives for future reference.

All documents signed in the name of the Earlham Student Government with approval by consensus of the Earlham Student Senate, are considered ESG official documents and a copy shall be filed in the ESG archives for future reference.

When delegated such authority, the Earlham Student Government makes decisions on issues and policy recommendations of great importance to the Earlham Community. Such decisions shall be put in writing, made public to the Earlham community, and then a copy shall be filed as Official Documents in the ESG archives for future reference.

All Official Documents shall be made available to the inquiring party upon written request.

Section II: Designation Processes for the Earlham Student Government Bodies

Article XVI: Elections within the Earlham Student Government

The Earlham Student Senate shall appoint an “Electoral Sub-Committee” in no later date than September 30th every year. This sub-committee will be composed of 5 current senators (who are not seeking election) as well as the Vice President of Nominations and Vice President of Communications, unless either of them is running. The Vice Presidents will convene the Sub-Committee. The Electoral Sub-Committee shall manage the election booths, count the ballots, and supervise the publicity and other logistics of the election according to the guidelines that follow in Articles XVI through XVII.
Article XVII: Nominating Candidates for Election

All potential candidates must complete nominating petitions that require the signature of at least 25 Earlham students who support their candidacy for a specified office. If the position they wish to run for is a shared position in which they are planning to co-convene or run as a group, all potential candidates must complete separate nominating petitions.

In addition to completing nominating petitions, all potential candidates should submit a photograph and a short biography of themselves detailing any personal experiences that they believe qualify them for a role within the Earlham Student Government. Included in this biography should also be a description of any goals or visions the candidate has for the Earlham Student Government as well as for the college community as a whole. This document should be no longer than a page, and should be displayed with the candidates’ picture next to the voting booth whenever voting is taking place.

Petitions, biographies, and photographs are due to the Earlham Student Government office by noon five days before the election and will not be accepted after this time.

If at noon five days before the election, there are not at least two petitions for each office, the nomination process is extended until noon three days before the election for the office and the election sub-committee should publicize the need for additional nominations. If after this extension there is still only one candidate for a particular office, elections shall proceed as normal.

If there are no potential candidates for a given office after the extended application period, the deadline shall then be extended one full week and the elections shall take place three days after this deadline. After this deadline, at least one candidate is needed for each office for the elections to proceed as normal. If at this time, still no students have applied for candidacy in a particular office, elections shall proceed but that office shall be omitted from the ballot. Upon taking office, the Student Executive Council shall then appoint, with the consensus approval of all other members of the Earlham Student Senate, the appropriate student(s) to fill all vacant roles. If no students have applied for candidacy for the SEC, the administrative advisors to the Earlham Student Government shall use their discretion to appoint students to the SEC positions. All of these appointees shall have the same status as if they were designated through normal elections.
Article XVIII: Voting Procedure

Each Earlham student may complete only one ballot per election.

Except to cast their votes, candidates are not allowed within a 15-foot radius of the election table.

All ballots include two (2) voting options: "confidence," or "no confidence." Voters may vote "confidence," or "no confidence," for more than one candidate running for the same position.

Candidates are only eligible for election if 10% of all Earlham students on campus submit a vote in their name, whether "confidence" or "no confidence."

In multi-candidate races, the candidate eligible for election with the highest number of "confidence" votes, whose "confidence" votes exceed their "no confidence" votes, is thereby elected.

If there is only one candidate eligible for a position, and their "confidence" votes exceed their "no confidence" votes, they are thereby elected.

If all candidates running for a specific office have fewer than ten (10) percent of all Earlham students on campus submit a vote in their name, or if all of the candidates "no confidence" votes exceed their "confidence" votes, another election shall occur within one week of the previous election. If the semester ends without a candidate being designating by election, the vacant office shall be filled by appointment, following the processes set forth in the last paragraph of Article XVI.

Any infraction of these rules should be brought to the attention of the Elections Sub-Committee no later than three days after the election. If any election is invalidated, a new election will be held within one week of the preceding election. The election shall be among the same candidates.

Article XIX: Status of Newly Elected Student Government Members

Newly elected members sit in on all of the Senate meetings for the rest of the semester in which they were elected as silent observers who are not a part of the consensus process, unless they held a position in the Senate previously and therefore will continue that role until their term for their new position official begins. The elected representatives take office at the beginning of the semester following the one in which they have been elected.
Article XX: The Election Process for the Student Executive Council

The two Co-Presidents run as a single ticket. All other positions run on independent tickets. All of the Student Executive Council members are elected during the fall semester, following the Process set in Articles XV through XVIII of the Present Constitution. They serve for the following calendar year.

Article XXI: The Election Process for the SOC Co-Convenors and the Secretary of Finance

The Student Organizations Council Convenor and the Secretary of Finance are elected on individual tickets, during the fall semester, following the process set in Articles XV through XVIII of the Present Constitution. They serve for the following calendar year.

Article XXII: The Election Process for the SAB Convenor

The Student Activities Board Convenor is designated according to the Student Activities Board Constitution, an official fundamental text of the Earlham Student Government, recognized by this Constitution in Article IX.

Section III: Informative and Decision Making All Student Meetings

Article XXIII: Informative All Students Meetings (IASMs)

Informative All Student Meetings occur at least twice per semester. At least one must occur during the first half of the semester and at least one must occur during the second half of the semester.
The primary purpose of Informative All Student Meetings (IASM) is to initiate direct communication between the Earlham Student Government and the Earlham student body about current issues in the College Governance Structure. All members of the ESG, including the Student Representatives to College Committees, shall be present at all Informative All Student Meetings. Student opinions about those issues, and on any other issues of concern, are collected and channeled by the Student Executive Council to the appropriate college body or are used by the Student Executive Council to make decisions that affect the processes of the ESG. IASM is one of the ways through which students may express their views and concerns to the ESG.

For each Informative All Student Meeting, The Student Executive Council creates an IASM sub-committee convened by one, or both, of the Co-Presidents. The
sub-committee shall organize the meeting, reserve an appropriate space where it can be held, supervise publicity for the meeting, and make all other necessary arrangements. The Co- President(s) who convened the IASM sub-committee shall also convene the IASM itself.

**Article XXIV: Decision Making All Student Meetings (DMASMs)**

When the Earlham Student Senate encounters an issue or policy recommendation where it deems the approval of the student body is more appropriate than the Senate making the decision alone, a Decision Making All Student Meeting shall occur. A Decision Making All Student Meeting sub-committee is then created that is responsible for reserving an appropriate space where the meeting can be held, supervising publicity for the meeting, making all other necessary arrangements, and organizing the meeting as follows:

The Decision Making All Student Meeting is convened by one, or both, of the Co-Presidents with assistance from the already mentioned sub-committee.

All members of the ESG shall be present at the Decision Making All Student Meeting.

The Decision Making All Student Meeting sub-committee first presents an overview of the issue or policy recommendation up for approval to the members of the student body present at the meeting.

The convenor(s) of the Decision Making All Student Meeting states the time limit for the discussion period, previously set by the Decision Making All Student Meeting sub-committee before the meeting.

The floor is then opened for discussion under moderation from the convenor(s) of the Decision Making All Student Meeting.

After time has expired for the period of discussion, or at any time the discussion has subsided, the convenor(s) shall assess whether the student body is ready to proceed to a decision making process. If the convenor(s) feels the student body is not ready to proceed to a decision making process, time is extended at the discretion of the convenor(s). If after this time extension the convenor and the Decision Making All Student Meeting sub-committee feel that the student body is still not ready to proceed to make a decision, they may either extend the time again to a length of their discretion, or they may call the meeting to an end. If they choose to end the meeting, the final decision shall instead be made by a consensus of the Senate at their next meeting. The convenor(s) shall make this announcement to the student body before adjourning the meeting.

If the convenor(s) feels the body is ready to proceed to make a decision, the
convenor(s) ends the discussion period and begins the consensus process. The decision made by the student body in the consensus process thereby becomes the official decision of the Earlham Student Senate. The Earlham Student Senate shall then endorse this decision in an Official Document that is made public to the Earlham community and a copy shall be filed in the Earlham Student Government Archives.

Section IV: Vetoing a Decision of the Earlham Student Senate

Article XXV: Grounds for a Student Veto

The purpose of granting student veto power, as well as the right to participate in All Student Meetings and the various voting procedures, is to hold the Earlham Student Government accountable to the Student Government Constitution, and therefore to the Earlham student body as a whole.

If any decision made by the Earlham Student Senate appears to be contrary to the proper duties, procedures, and processes described within the present Constitution, action to veto that decision can be initiated by any student within two (2) weeks from the time that the decision was made public. In accordance with the present Constitution, decisions made by the Senate contrary to the Principles and Practices of Earlham College are unconstitutional and therefore legitimate grounds for a student veto.

Article XXVI: Procedure for Completing a Student Veto

The party initiating the veto must submit to the Student Executive Council a petition signed by ten (10) percent of the student body on campus in support of the proposed veto.

To determine how many signatures are needed for a valid petition, the number of students on campus can be found in the Registrar’s Office. When a valid petition for a veto has been submitted to the Student Executive Council, the Senate must organize a Decision Making All Student Meeting to take place within two (2) academic weeks from the time the valid petition was received by the SEC. The purpose of this meeting is to decide by consensus whether to carry out the veto, or to maintain the Senate’s original decision.

If the students present at the Decision Making All Student Meeting carry out the veto of the Senate’s decision, they shall then reach a consensus on an alternative decision at that same meeting. If the students present cannot, or choose not to reach consensus on an alternative decision, an alternative decision shall be made by the Senate at their next meeting. If the students present can
reach consensus on an alternative decision, the Earlham Student Government will then endorse the new decision made by the student body in an Official Document that is made public to the Earlham community and a copy shall be filed in the Earlham Student Government Archives.

Section V: Procedure for Removing an Earlham Student Government Member from Office

Article XXVII: Removal of an Elected Earlham Student Government Officer

Grounds for removal from office of any elected Earlham Student Government officer are neglect of normal duties and obligations (including regular attendance at meetings) and/or gross impropriety in executing duties of office. Any Earlham student may initiate dismissal procedures by filing a formal complaint to the Co-Presidents of the ESG. If the complaint is being filed by, or against, one of the Co-Presidents, the complaint should then be filed to the other Co-President. If one Co-President is filing a complaint against another, or the same grievance is being filed against both Co-Presidents simultaneously, the complaint should be filed to either of the Vice Presidents.

After a formal complaint has been filed, the officer subject to removal must participate in a mediation session composed of the party who filed the complaint and a third-party mediator. The mediator should be a person mutually acceptable to all parties. If any party is dissatisfied with the outcome of the mediation session, the matter is then brought to the subsequent Senate meeting, where all parties must be present. At this Senate meeting, consensus must be reached by all Senate members on whether to remove or retain that officer. Neither the party filing the complaint, nor the party the complaint was filed against, may participate in this final consensus decision.

Article XXVIII: Removal of an Appointed Earlham Student Government Officer

Grounds for removal from office of any appointed Earlham Student Government officer are identical to the grounds for the removal of elected ESG officers as described in Article XXVI. Any ESG member may initiate dismissal procedures by filing a formal complaint to the Co-Presidents of the ESG.

After a formal complaint has been filed, the appointed officer subject to removal must participate in a mediation session composed of the party who filed the formal complaint and a third-party mediator. The mediator should be a person mutually acceptable to all parties. If any party is dissatisfied with the outcome of
the mediation session, the matter is brought to the subsequent Senate meeting, where all members must reach consensus on whether the officer should be removed from their position. Neither the officer subject to removal, nor the party that filed the complaint against them, may participate in the final consensus decision. If the officer subject to removal is a Student Representative to a College Committee, the faculty convenor of that committee may be present at the Senate meeting to participate in this consensus decision.

**Article XXIX: Resignation Process for an Earlham Student Government Officer**

Decisions to resign by any member of the Student Government should be turned in to a member of the Student Executive Council and the Officer resigning should place a written announcement of their resignation on the Earlham Student Government bulletin board. This written resignation is an Official Document of the ESG and shall be filed in the ESG archives.

**Article XXX: Procedure for Filling Vacancies within the Earlham Student Government**

If an elected position becomes entirely vacant as the result of either a removal or a resignation, a suitable replacement will be nominated by the SEC. If the position was a partnership position (i.e. Co-President, Co-Convenor of SOC, or Co-Convenor of SAB), then the SEC will consult with the remaining member of that partnership. The nominee’s name will then be put before the ESS, and the nominee will be made available for questions at the first possible Senate meeting. After made available, the ESS will enter their consensus process to determine approval.

**Section VI: Processes of Constitutional Changes**

**Article XXXI: Amendments**

Amendments to the present Constitution can be initiated at any time, by any Earlham College student. Proposed amendments are approved by consensus of the Senate before being presented to the student body in a referendum. The referendum must have a quorum of 150 votes, and seventy-five (75) percent of those voting must vote in approval for the amendment to become an official modification to the Earlham Student Government Constitution. Due to the Earlham governance structure, amendments directly affecting the function of the Committee on Campus Life must also have the approval of the Faculty Meeting.
Article XXXII: Establishment of a New Constitution

If at any time the Earlham Student Senate decides the present Constitution no longer serves as a functioning guide to any part of the Earlham Student Government, and amending the constitution alone will not repair these infractions, the present Constitution must be rewritten.

If the Senate decides to undertake the revision of the present Constitution, the Senate shall create a Constitutional sub-committee of members to draft the new Constitution. The final draft is then presented before Senate with the purpose of reaching an approval by consensus. After approval by the Senate, and in accordance with the College Governance Structure, the final draft of the new Constitution is presented for approval by consensus to the Committee on Campus Life. This is necessary because “Student Government and all student organizations and activities operate within the framework of policies and procedures approved by the Committee on Campus Life”, as stated by the Earlham Governance Document located in the Student Handbook.

If the Committee on Campus Life approves the new Constitution, it shall then be presented to the student body as a referendum. The referendum must have a quorum of 150 voters, and a majority vote in approval of the new Constitution shall establish it as the Constitution of the Earlham College Student Government.

The present Constitution took effect on Nov. 18th, 2010 and was amended by a referendum of the student body on Nov 17th, 2011.