Earlham College

Sabbatical Application Form
2015-2016 Academic Year

Please submit a brief description of your sabbatical plans to the office of the Academic Dean (Drawer 66, or gregm), with the information requested below. The entire submission need be no more than 1-2 pages in length. These application forms should be submitted by Friday, April 25, 2014.

[We are moving the application date up from the end of September to the end of April (sixteen months before a fall semester sabbatical leave would begin, and twenty months before a spring semester sabbatical leave would begin) in order to help faculty put their sabbatical plans on a schedule more amenable to seeking external grants. By the end of September or October of the year before an August sabbatical (ten or eleven months in advance) it is simply too late to apply for many external grants that would start in time for an August sabbatical.]

We ask for this information to assist in our planning for your sabbatical year, since we need to know well in advance to help prepare for hiring activity in the event we can fund replacement personnel.

Please also remember that all applicants for a second or later sabbatical must have completed their post-tenure review prior to receiving approval for a sabbatical leave. Under guidelines approved by the College Faculty, the post-tenure review should be undertaken two years prior to the anticipated sabbatical year/semester.

1. Your Name and Department (and Interdepartmental Program, if applicable)

2. Which academic semesters would you like to be awarded a sabbatical leave? Would your sabbatical be combined with an Earlham Off-Campus Study Program?

3. Are any other members of your Department or Interdepartmental Program planning on being off campus at the same time?

4. How would your courses be replaced in your Department or Interdepartmental Program? Note: it is unlikely that full-time replacements will be automatically provided, so please explain how your Department/program will adjust for your absence.

5. When was your last term off campus, either with a sabbatical award, on a leave, or on an Off-Campus Program? (Please do not count May terms.)

6. What is the subject of your research or creative project? What would the sabbatical leave permit you to do that you could not do otherwise?

7. Have you applied for external funding to support this project? (If yes) What applications have you submitted or will you submit?
Notes:

* All applicants for College sabbatical support must seek external funding as part of the sabbatical preparation process. This does not mean that your sabbatical request will not be approved if you are not successful in your quest for external grant funds, but it does mean that you are expected to actively seek external funding. If you have a sabbatical project for which no sources of external funding exist, we will not expect you to further pursue external funding. If, however, there are potential sources of support for which you might be eligible, we will expect you to pursue external funding with an application. Sally Southwick, Director of Sponsored Programs & Foundation Relations, can help in this process, and will need to sign off on your sabbatical application before it can be approved. This requirement may be waived by the Dean if the applicant is already a recipient of an external grant at the time of the application and/or the sabbatical.

The question has been raised about the distribution of grant funds in the event that a faculty member does apply for an external grant and does receive funding. Because there is a wide range in what is funded by external agencies – some agencies will fund salaries, some will not; some will only fund equipment; some will fund anything but equipment; some grants are only for travel, and so on – this question should be discussed by the applicant and the dean as plans for the sabbatical are being developed. In any event, unless it is specified otherwise by the grant or by agreement between the faculty applicant and the Academic Dean, the faculty member will receive the grant money in addition to his or her salary during his or her sabbatical leave.

* All recipients of sabbatical leaves supported by Earlham College agree to return to the College and teach full-time for at least one year following their leave.

* All recipients of sabbatical leaves must submit a brief (i.e., less than 5 pages in length) report on leave activity prior to the end of the first month of the academic term following your return to campus (i.e. prior to September 30 for Spring sabbaticals, and prior to February 28 for Fall sabbaticals). These reports will be shared with members of the Board of Trustees at Board meetings, and will become part of your permanent file at the College. Recipients of sabbatical leaves are also expected to submit a copy of any product completed while on sabbatical leave for inclusion in your file, with the assurance that this material will not be shared with anyone outside of the Dean’s Office without your approval.

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**EXAMPLES OF GRANT OPPORTUNITIES ACROSS DISCIPLINES**  
**BY SALLY SOUTHWICK (EXT. 1431)**

For anyone in any discipline: CIES Fulbright Programs -  [http://www.cies.org/](http://www.cies.org/)  (including traditional US scholars program, scholar-in-residence program, specialists program, and the NEXUS program)

**VISUAL AND PERFORMING ARTS**

Scholars Program at the Getty Research Institute  
[http://www.getty.edu/research/scholars/years/future.html](http://www.getty.edu/research/scholars/years/future.html)  
Meet the Composer/New Music USA - various programs  [http://www.meetthecomposer.org/programs](http://www.meetthecomposer.org/programs)


Creative Capital grants for individual artists  [http://www.creative-capital.org/ourprogram](http://www.creative-capital.org/ourprogram)
Costume Society of America [http://www.costumesocietyamerica.com/awards.htm] - small grants for costume care, travel, student research and presentations

Dedalus Foundation – grants for individuals and institutions [http://dedalusfoundation.org/grants]

American Composers Forum - various programs [http://composersforum.org/programs/commissions-awards-grants-fellowships]

Chamber Music America - various programs, including jazz [http://www.chamber-music.org/programs/]

There are hundreds of residencies for visual and performing artists and writers – a few examples can be found here [http://dir.yahoo.com/arts/organizations/artists_retreats_and_colonies/]

**Social Sciences**

American Council of Learned Societies – various programs that include humanistic social sciences [http://www.acls.org/programs/comps/]

Social Science Research Council (SSRC) - various programs [http://www.ssrc.org/fellowships/]

Russell Sage Foundation - various programs [http://www.russellsage.org/rsf-research-programs]

Horowitz Foundation for Social Policy - [http://www.horowitz-foundation.org/grant-info.html]

Wenner-Gren Foundation - anthropology grants [http://www.wennergren.org/programs]

School of American Research - various programs [http://sarweb.org/index.php?programs]

Earhart Foundation - fellowship [http://www1.mville.edu/grants/GrantDescriptionPages/Earhart.htm]

National Science Foundation (NSF) - social and behavioral sciences, several programs [http://www.nsf.gov/dir/index.jsp?org=SBE]

McCraw Fellowship in Business History - [http://www.hbs.edu/businesshistory/fellowships/Pages/default.aspx]


James McKeen Cattell Fund - psychology fellowships [http://www.cattell.duke.edu/index.html]

IBM Center for the Business of Government: [http://www.businessofgovernment.org/content/research-stipends]
Advertising Educational Foundation - visiting marketing professor program for liberal arts
http://www.aef.com/on_campus/professor/vpp/1300

Institute for Humane Studies – Hayek Fund  http://www.theihs.org/ContentDetails.aspx?id=516

**HUMANITIES**

National Endowment for the Humanities (NEH): main grant opportunities for individuals –

- Enduring Questions grant for curriculum development
  http://www.neh.gov/grants/education/enduring-questions
- Summer Stipends  http://www.neh.gov/grants/research/summer-stipends
- Fellowships  http://www.neh.gov/grants/research/fellowships
- Summer Institutes and Seminars  http://www.neh.gov/divisions/education/summer-programs
- Collaborative Research  http://www.neh.gov/grants/research/collaborative-research-grants

American Council of Learned Societies (ACLS) - various programs
http://www.acls.org/programs/comps/

American Association of University Women - summer research publication grants
http://www.aauw.org/what-we-do/educational-funding-and-awards/american-fellowships/


Modern Language Association - assorted awards http://www.mla.org/comm_honors

UCLA Center for Medieval and Renaissance Studies - summer fellows
http://www.cmrs.ucla.edu/awards/summer_fellows.html

Folger Shakespeare Library - fellowships  http://www.folger.edu/template.cfm?cid=298

Loeb Classical Library  http://www.fas.harvard.edu/~lclf/

National Humanities Center - summer institutes in literary studies (different themes each year)
http://nationalhumanitiescenter.org/sias/index.htm

Newberry Library - short- and long-term fellowships

American Academy in Berlin -  http://www.americanacademy.de/home/fellows/applications/

The Consortium of Humanities Centers and Institutes has a searchable database of its members, many of which have visiting fellowships  http://chcinetwork.org/our-members/

Archaeological Institute of America - various grants http://www.archaeological.org/grants
FACE (French American Cultural Exchange) - a variety of programs and projects in education, film and theater http://www.facecouncil.org/performingarts/index.html

American Academy of Religion – collaborative research grants http://research.google.com/university/relations/research_awards.html
http://www.aarweb.org/programs-services/collaborative-international-research-grants

Dumbarton Oaks – one-month research stipends
http://www.doaks.org/research/fellowships-and-grants/info-research-stipends

Poets & Writers has a database of literary prizes and awards http://www.pw.org/grants and one for residencies http://www.pw.org/conferences_and_residencies

**NATURAL SCIENCES**

American Chemical Society: various programs http://www.acs.org/content/acs/en/funding-and-awards.html

Chemical Heritage Foundation - various http://www.chemheritage.org/research/research.html

http://www.ams.org/programs/ams-fellowships/ams-fellowships

Mathematical Association of America - various programs http://www.maa.org/subpage_8.html

Burroughs Wellcome Fund - various grants in biological sciences
http://www.bwfund.org/pages/52/Grant-Programs/

Herb Society of America: various grants http://www.herbsociety.org/resources/grants.html

National Science Foundation (NSF) science directorates’ programs http://www.nsf.gov/funding/

Human Frontier Science Program - various programs http://www.hfsp.org/how/appl_form.php

National Institutes of Health (NIH) http://grants.nih.gov/grants/funding/area.htm


Google Faculty Research Awards
http://research.google.com/university/relations/research_awards.html

Office of Naval Research Summer Faculty Research Program
https://onroureach-summer-faculty-research-sabbatical.com/about_the_summer_faculty_program.html

**INTERNATIONAL**
CIES Fulbright Programs  http://www.cies.org/
United States Institute of Peace – various  http://www.usip.org/grants-fellowships
Wenner-Gren - international collaborative grants  http://www.wennergren.org/programs/international-collaborative-research-grants
International Research and Exchanges Board (IREX) - Eastern Europe and Russia short-term grants  http://www.irex.org/programs/us_scholars/programs/uss_stg.asp
Trust for Mutual Understanding - Eastern Europe and Russia  http://www.tmuny.org/wp-index.php/applicants/
Henry Luce Foundation/ACLS – Program in China Studies  http://www.acls.org/programs/china-studies/
National Geographic Society - multiple disciplines, including arts  http://www.nationalgeographic.com/field/grants-programs/
Japan Society for the Promotion of Science (all disciplines) - http://www.jsps.go.jp/english/
Association for Asian Studies - https://www.asian-studies.org/grants/main.htm